

Eligibility for CFP 2023

Canadian museums and heritage, cultural and Indigenous organizations are eligible for the Digital Museums Canada investment program.

Organizations cannot be members of the Canadian Heritage portfolio.

Eligibility Requirements

To apply for DMC funding, eligible organizations must satisfy **Part 1: Primary Purpose and Mandate** and **Part 2: Legal Status**.

PART 1: PRIMARY PURPOSE & MANDATE

The organization **MUST** be a:

1) Museum, heritage, cultural or Indigenous* organization that is:

- established and operating in Canada; and
- managing a physical establishment or site open to the public, or providing programming to the public in various locations or via a website.

Examples of eligible organizations include: museums, archives, aquariums, art galleries, artist-run centres, botanical gardens, cultural centres, historical sites, historical societies, Indigenous organizations, planetariums, zoos, etc.

*Indigenous organizations must be mandated to support and/or preserve Indigenous culture.

AND

2) The primary purpose of the organization, as articulated in its mandate **MUST** be to engage the public in at least four of the following areas:**

- exhibitions
- programming
- research
- collections
- preservation
- documentation
- dissemination

Organizations will be asked to provide a copy of their mandate.

**This includes artistic, scientific, cultural, traditional, and historical material. Collections may consist of physical objects, and/or intangible cultural heritage.

PART 2: LEGAL STATUS

At the time of submitting a proposal (on or before December 1), the applicant organization must have been in existence for at least one year, and be one or more of the following:

1. **A registered charity**

According to the Canada Revenue Agency (CRA), a registered charity is a corporate body or trust that is registered under the *Income Tax Act*, able to issue tax receipts to donors for income-tax purposes.

2. **A federally or provincially incorporated not-for-profit organization (NPO)**

According to the CRA, to be considered an NPO, no part of the organization's income may be payable to, or available for, the personal benefit of any proprietor, member or shareholder of the organization.

3. **An Indigenous nation, group or organization that operates similarly to a not-for-profit and supports Indigenous heritage and culture**

4. **A municipal, provincial or band heritage organization, or university-affiliated organization**

The organization must operate independently, at arm's-length, and have a clear mandate, staff and governance structure.

Prior to beginning the proposal, organizations unsure of their eligibility are invited to contact proposals@digitalmuseums.ca to clarify their status. The deadline to submit an eligibility review is November 10. DMC will respond by November 17.

Should the organization decide to proceed with a proposal prior to an eligibility review by DMC, they agree to acknowledge that the organization may not qualify for DMC funding, and that the proposal may be rejected on the basis of eligibility.